

4-12-1991

## Board of Trustees Meeting Minutes 1991-04-12

Bowling Green State University

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## REPORTS - CONSTITUENT REPRESENTATIVES (Continued)

Firelands College Board Representative - Gary Bauer

Mr. Bauer announced that Firelands College had a significant enrollment increase for Spring Semester.

The Arboretum Board is meeting next week with Beckham and Associates to review plans for the future development of the Arboretum. A Founding Fellows group is being organized to match the \$25,000 matching grant of the Frost-Parker Foundation.

## EXECUTIVE SESSION

Chairman Newlove announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he is proposing that members meet in an executive session for the purpose to confer with an attorney concerning disputes/pending court action. He asked for a motion and roll call vote to have the members meet in executive session in the Chart Room with the session expected to last approximately 45 minutes; the regular meeting to be reconvened at that time to take action if necessary and for the purposes of adjournment.

No. 30-91 Mr. Newlove moved and Mr. Moorehead seconded that members of the Board of Trustees meet in an executive session to confer with an attorney concerning disputes/pending court action.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Medlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with eight affirmative votes.

The regular meeting was recessed at 11:30 a.m. and the members moved into the executive session in the Chart Room.

Chairman Newlove reconvened the regular meeting at 12:20 p.m. with the announcement that members had met in executive session for 50 minutes for the purpose of conferring with an attorney concerning disputes/pending court action and no formal action was taken.

## ANNOUNCEMENTS

Chairman Newlove announced that the next Board of Trustees meeting is scheduled for Friday, April 12, 1991.

## ADJOURNMENT

The meeting was adjourned at 12:22 p.m.

## President

## Secretary

## Bowling Green State University

April 12, 1991

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the East Lounge of the East Building, Firelands Campus on April 12, 1991: Richard A. Newlove, Chairman; Nick J. Milet, Vice Chairman; C. Ellen Connally; Kevin J. Coughlin; John A. Laskey; John C. Mahaney, Jr., G. Ray Medlin, Jr.; G. O. Herbert Moorehead, Jr.; Virginia B. Platt; Ann L. Russell; Christine M. Senack.

Also present were President Paul J. Olsoamp; Lester E. Barber, Executive Assistant to the President and Secretary to the Board; Harold Lunde, Chair, Faculty Senate, and Faculty Representative to the Board; Kevin J. Coughlin, 1990-91 Undergraduate Student Representative to the Board; Gary Bauer, 1990-91 Firelands College Representative to the Board; Gregg DeCrane, 1990-91 Administrative Staff Representative to the Board; Kathy Eninger, 1990-91 Classified Staff Representative to the Board; Eloise E. Clark, Vice President for Academic Affairs; J. Christopher Dalton, Vice President for Planning and Budgeting; Mary M. Edmonds, Vice President for Student Affairs; Robert L. Martin, Vice President for Operations; Philip R. Mason, Vice President for University Relations; Gaylyn J. Finn, Treasurer; media representatives; and a number of observers.

Chairman Newlove called the meeting to order at 10:00 a.m.; the Board Secretary called the roll and announced that a quorum was present (nine Trustees).

## MINUTES

Motion was made by Judge Connally and seconded by Mr. Moorehead that the minutes of the meeting of February 1, 1991, be approved as written. The motion carried.

## PRESIDENT'S REPORT

As always it is a pleasure to meet here on the Firelands Campus and I would like to take this opportunity to thank Dean DeBard and his dedicated staff for their usual fine hospitality.

## Update on Firelands College

## Enrollment

Enrollment at Firelands this year has been the highest in the history of the College. The current headcount is 1415, which represents an 8.51 percent increase over the 1990 spring semester. The headcount during the 1990 fall semester was 1,480 which represented an increase of 10.6 percent. Admissions for both transfer and freshmen students for the 1990-91 academic year are also the highest ever. The number of freshmen admitted this past year represents an increase of 8 percent over last year and the number of transfer students is up 49 percent.



## PRESIDENT'S REPORT (Continued)

Stein Scholarship

The College has recently procured a number of scholarships for pre-nursing students from the Stein Trusts of Sandusky. These scholarships will each cover one-half the tuition for a full-time student who intends to complete the first two years of his or her pre-nursing courses at Firelands and will be made on the basis of academic qualifications and a non-binding agreement on the student's part to return to the Sandusky area for professional employment in local health care after graduation. BGSU, Firelands College is proud to be a partner in this new effort to improve the quality of life in this area and its residents.

Office of Personal and Professional Development

The revenues generated by this Office for lifelong learning courses and customized training programs are up 120 percent over last year. Registration for these courses and programs has also increased by 51 percent. This is attributed to the implementation of TREND (Training Required To Encourage Northeast Development) which is a program funded through a Board of Regents - Sponsored Productivity Improvement Challenge Grant.

MIND

The Minorities in Education Program (MIND), which is a four-year baccalaureate teacher preparation program designed to encourage minorities to enter the teaching profession, is responsible for an increase of 100 percent in the number of black students at Firelands College. The program, which was developed by the Sandusky City Schools in collaboration with the College of Education and Allied Professions, is in its second year. Thirty-one of the 34 students in the program are currently attending Firelands College because of its proximity to Sandusky. Three of the students in the program are currently on main campus and two of them will finish this spring and be certified to teach in the State of Ohio. As you may recall, the MIND program recently won national recognition at the national conference of the Association of Teacher Educators.

Faculty Research

Two Firelands faculty have recently published textbooks. Dr. Jeffrey Wagner, assistant professor of geology and astronomy, published an introductory text entitled "Introduction to the Solar System" and Dr. Leonard Peacefull, assistant professor of geography, published a book entitled "The Changing Heartlands: A Geography of Ohio."

Dr. Keith Roberts, chair of the faculty and professor of sociology, and Associate Dean Mary Jane Hahler are working with several members of the English department to formulate a grant proposal for a pilot program in "Writing Across the Curriculum." The program will offer workshops and courses to assist professors in emphasizing the development of writing skills in specific courses across the disciplines. We will hear more about this program later in Dr. Robert's presentation.

Eighteenth Annual Business Symposium

The 18th Annual University Business Symposium was held in March. The theme of this annual program, which is designed to provide students, faculty and representatives of the business community with the opportunity to participate in an exchange of ideas concerning business topics, was "Business and the Environment."

Twenty-Second Annual Recognition Banquet

Firelands is preparing for its 22nd Annual Recognition Banquet on Friday, April 26. Graduates, faculty and members of the community will be recognized for service and achievement at this event.

Capital Improvements Update for Firelands

Firelands Storage Facility - A preconstruction meeting has been held and construction has started. Project completion is scheduled for August 1991.

Firelands North Building-Clerestory - Bids have been received and they are being reviewed for recommendation for award of contract.

Firelands Exterior Lighting Improvements - Construction funds have been released and work is scheduled to begin in late April or early May.

Firelands Basic Renovation - The project is being administered locally by the University Architect's Office, which is also preparing the specification and bid documents. The project consists of three renovations, namely, (1) restoration of an existing area to house administrative offices and relocation of the existing bookstore, (2) renovation of an area to house part-time faculty and (3) modification of an instructional media/television center, and conversion of an area in the college library into an all-purpose classroom facility. The construction documents are being prepared at this time, and are expected to be completed by mid-May.

BGSU Main CampusFall Semester 1991 Update

To date, we have received 8,359 applications from freshmen seeking admission to the 1991 Fall Semester on the main campus. This represents a decrease of 836 or -7.07 percent from the comparable time last year. Transfer applications currently number 617, which reflects a decrease of 52 or -7.7 percent. All comparisons are made with application statistics from the previous year for the same general time period.

Graduate College

A total of 2,889 new graduate applications were received for the reporting period July 1, 1990 through February 28, 1991. This represents an increase of 4 percent, or 103 applications more than the same reporting period in 1990. Within the two major application categories, a total of 2,218 applications were received for degree programs. This indicates an increase of 59 or 3 percent while applications for non-degree programs (671) increased by 44 or 7 percent.



## PRESIDENT'S REPORT (Continued)

Spring Semester 1991 Registration Update

As of March 29, 1991, 18,814 registrations have been received for the Main Campus for the Spring Term, 1991. Compared to the March 30, 1990 figure of 18,732, this is an increase of 82. The Firelands Campus had 1,394 registrations for Spring Term 1991 compared to 1,268 registrations for Spring, 1990, representing an increase of 126 or 10 percent. Registration for off-campus extension totaled 543, an increase of 118 or 27 percent from last year.

As of March 20, 1991, 2,800 registrations have been received for the Main Campus for the Summer Term, 1991. Compared to the March 24, 1990 figure of 2,394, this is an increase of 406.

Other Recruitment Activities

The Office of Admissions is preparing for our annual Student Search mailing to high school juniors. Personalized letters will be mailed to 18,894 prospective students. Also included in the mailing will be a colorful newsletter and a postcard encouraging the student to request specific information about the University.

BGSU's Third Ohio Eminent Scholar

Included with your agenda materials this morning is a personnel action of note. The Department of Psychology and the College of Arts and Sciences have confirmed the appointment of Dr. Milton D. Hakel as the University's third Ohio Eminent Scholar. Professor Hakel is presently Director of Industrial and Organizational Psychology and Chair of the Psychology Department at the University of Houston. He possesses an outstanding record of teaching, mentoring graduate students, grantmanship, award-winning research, and professional service. He is a Fellow in the American Psychological Association and the Society for Industrial and Organizational Psychology, and has held leadership roles in those and several other professional organizations. Professor Hakel is the University's third Ohio Eminent Scholar. Bowling Green has established an outstanding record in being able to attract three of the country's leading scholars. Dr. Hakel will begin his appointment with us in the fall, and we look forward to a rewarding association with him.

Ohio Mathematics Association

Nearly 200 mathematics professors and students from around the state took part in the 75th anniversary meeting of the Ohio Section of the Mathematical Association of America on April 5 and 6 at BGSU. The two-day event, hosted by the Department of Mathematics and Statistics, included presentations by faculty and students as well as panel discussions. A note of interest, Bowling Green mathematics professors provided entertainment at the evening banquet - The "Logarithms," a barbershop quartet, made up of mathematics professors, Drs. Charles Holland, Herbert Hollister, Clifford Long and Dean Neumann.

Grants and Contracts Awarded

The comparative numbers for grants and contracts for July 1 through March 31 fiscal year to date are as follows:

Total special projects, grants and contracts for 1989-90 = \$8,553,362.32 and for 1990-91 = \$7,259,181.88.

Total of all grants and contracts for 1989-90 including student aid grants - \$12,720,772.32 and for 1990-91 = \$13,184,851.73.

A Bowling Green State University program aimed at encouraging minority high school students to study biomedical science in college has received a \$15,000 renewal grant from the U.S. Department of Health and Human Services Research Resources. The grant, double the \$7,500 received last year, will provide funding for the 1991 Minority High School Student Research Apprentice Program, now in its 11th year at the University. Seven to eight students from Northwest Ohio will work with Bowling Green faculty members in labs from June 10 through August 9. Students will receive a \$2,000 stipend for their summer work.

"Breakfast in BG"

The first "Breakfast in BG" was held March 22 with a sellout group of 125 in attendance to hear Mid-Am Bank CEO Ed Reiter speak on "The Banking and Savings and Loan Crisis." The next breakfast is scheduled for April 26 featuring Imam A.M. Khattab, the director of the Greater Toledo Islamic Center, and Dr. John Merriam, professor of political science and an expert on the Middle East. They will discuss "The Shape of Peace in the Middle East."

Space Bridge

I've mentioned the Space Bridge several times in the past, but just as a reminder to you, WBSU-TV is finalizing the many technical and logistical details in the April 20 "Space Bridge" hook-up with the Soviet Union. This international teleconference on Global Warming involving students, faculty and leaders at BGSU and their counterparts of the Mendeleev Chemical Institute in Moscow will be rebroadcast later across the state.

Educational and Distance Learning - Technology of Distance Learning

One aspect of the "effort to be part of the solution" to the problems schools, students and teachers face is working with local, state and national legislators. At the invitation of Senator Betty Montgomery, Sally Blair, Director and Patricia Ritchey, Educational Technologist from the Northwest Ohio Educational Technology Foundation, and Patrick Fitzgerald, General Manager of WBSU-TV gave a demonstration and explanation of educational technology on March 20. Pat Fitzgerald was also recently in Washington meeting with congressional leaders on technology of distance learning--an effort to bring the classrooms of rural areas the expertise and resources normally available only in larger cities.



## PRESIDENT'S REPORT (Continued)

Select Alumni Events

Over the next six months we will be scheduling alumni events in Cincinnati, Columbus, Cleveland, Findlay and Toledo to encourage key alumni to provide significant financial, political, academic, and placement support to our university. The events will look at ways these alumni can be involved in more substantive ways with the University. This should be viewed as an adjunct to our chapter social activities and in no way meant to replace them.

The Alumni Chapter Scholarship application process has been completed. The application deadlines for continuing students and incoming freshmen were February 28 and March 8, respectively. More than 270 students applied for the 30 available chapter scholarships, which represents a significant increase in the number of applications received last year.

Steve Allen Honorary Degree

Entertainer Steve Allen will visit Bowling Green State University on April 18, 1991 as a guest of The Friends of the University Libraries. Mr. Allen will be the featured speaker at the group's 11th annual spring banquet. At the banquet Mr. Allen will be awarded an honorary doctor of humanities degree. He is being recognized for his many accomplishments as a comedian, author, songwriter and creator of innovative television entertainment as well as for his interest in and support of Bowling Green's popular culture library.

Spring Commencement - May 10 at Firelands and May 11 at BGSU

Jack Hanna, director of the Columbus Zoo, will address Firelands College graduates on May 10 at 7:30 p.m. in the college gymnasium. Mr. Hanna has been director of the zoo since 1978. His ability to demonstrate a unique style of animal enthusiasm has led to frequent appearances on "Good Morning America," "Late Night with David Letterman" and "Larry King Live."

Spring Commencement will be held on Saturday, May 11 at 10:00 a.m. in Doyt Perry Stadium. Mr. Willie H. Mays, Jr., a Hall of Fame baseball player, will give the address to the graduates. Mr. Robert E. Brown, recently appointed by President Bush as a member of the Presidents Committee on Mental Retardation will receive an honorary Doctor of Public Service Degree. Ms. Ruth Otto '71, President and Chief Operating Officer of cable TV's The Discovery Channel, will be the recipient of the Distinguished Alumnus Award.

Capital Improvements on the Main Campus

On April 9, 1991, Groundbreaking ceremonies were held for a \$9.8 million addition and renovation to the Fine Arts Building at Bowling Green. As you know, Ashel and Dorothy Bryan have been long-time supporters of the School of Art and have donated \$250,000 for an art gallery in the newly renovated building. The Bryan donation for the gallery, which will be named the Dorothy Uber Bryan Gallery, is, in part, a result of Mrs. Bryan's association with the school.

The new renovation and addition of the Fine Arts Building will triple the space of the existing Fine Arts Building. The project, which is expected to be completed in August, 1992, will enable the fine arts program to house its five divisions in one location. Currently, art students must attend classes in several sites on and off campus.

Hayes Hall Renovation - Bids have been received and a recommendation for award of contracts has been submitted to the State Architect. Exceptionally good bidding was experienced on this project due to the present bidding climate and the number of contractors seeking work. Start of construction remains scheduled for early June.

Classroom Building - Fee negotiations have been completed between the project architect and State Architect's Office and the University has submitted its request to the Ohio Board of Regents for release of planning funds. The selected architect and building committee have met to initiate the pre-design phase, which will include site visits to other facilities of similar high-tech design. Presently the project is about three weeks ahead of the pre-established schedule of implementation.

Chronicle of Higher Education Lists Endowment Values

A recent Chronicle of Higher Education listing of the value of 367 endowments of public and private universities and foundations ranks Bowling Green's endowment value 49th among public universities. In the past eight years, the University's endowment has grown from \$1,849,478 to \$29,724,000.

Mr. Chairman, this concludes my report.

## PERSONNEL/FACILITIES COMMITTEE

Mr. Moorehead reported that the Personnel/Facilities Committee met on Thursday afternoon and reviewed five action items and one discussion item.

Personnel Changes Since February 1, 1991, Meeting

No. 31-91 Mr. Moorehead moved and Mrs. Russell seconded that approval be given to the Personnel Changes since the February 1, 1991, meeting. The motion was approved with no negative votes.

PERSONNEL CHANGES  
ADMINISTRATIVE STAFFACADEMIC AFFAIRS

| Name                              | Title  | Effective Date   | Salary       |
|-----------------------------------|--|--|--------------|
| <u>New Appointments Full-time</u> |  |  |              |
| David B. Cunningham               | Technology Store Manager, College of Technology            | 2-4-91/6-30-91   | \$18,725 fyr |
| Susan Dunn                        | Fieldwork Supervisor, Population & Society Research Center | 2-5-91/6-30-91<br>(externally funded)<br>(formerly classified) | \$20,000 fyr |



## No. 31-91 (Continued)

## PERSONNEL CHANGES (Continued)

## ADMINISTRATIVE STAFF

## ACADEMIC AFFAIRS (Continued)

## New Appointments Part-time

Diane Carpenter Assistant Director of Adult Learner Services, Continuing Education and Summer Programs 3-1-91/6-30-91 \$12,750 fyr

Patti Kaires Clinical Audiologist, Communication Disorders 1-29-91/6-30-91 \$ 5,984

## Reappointments Full-time

Lynne B. Flynn Administrative Assistant, Center for Photochemical Sciences 12-28-90/6-30-91 \$21,500 fyr (externally funded)

## Reappointments Part-time

Khadija Ahmed Mathematics Lab Supervisor, Academic Enhancement 1-14-91/5-10-91 \$ 1,920

Kathleen Spicer Project Coordinator, Psychology 1-7-91/7-31-91 7,655 (externally funded)

## Resignations

Deepika Karle Assistant Director, General Studies in Writing, English 6-30-91 To work on dissertation

Regina Kostyu Microfilm Photo Specialist, Center for Archival Collections 3-1-91 Moving

Ralph Rotsted Clinical Supervisor, Communication Disorders 5-22-91 Personal

## Changes in Assignment, Rank and Salary

Monica Manny, Part-time Assistant Manuscripts Processor, Institute for Great Lakes Research, Center for Archival Collections, Library, from \$8,400 fyr to \$13,325 fyr, effective 1-9-91/9-25-91, additional duties [grant funded].

Marian Shemberg, Part-time Reference Assistant, Libraries and Learning Resources, from \$4,500, 10-2-90/5-5-91 to \$8,190, 1/17, 1/21-5/10, 5/13-8/29-91, added duties as Music Cataloger, College of Musical Arts.

## PLANNING &amp; BUDGETING

| Name | Title | Effective Date | Salary |
|------|-------|----------------|--------|
|------|-------|----------------|--------|

## New Appointments Full-time

|                       |  |                 |              |
|-----------------------|--|-----------------|--------------|
| Judith C. Gottschling | Director of Systems Implementation and Support, Registration & Records | 2-11-91/6-30-91 | \$34,000 fyr |
|-----------------------|--|-----------------|--------------|

## Changes in Assignment, Rank and Salary

Gary D. Swegen, Assistant Director, Admissions, from \$23,325 fyr to \$28,000 fyr, effective 12-1-90/6-30-91, additional responsibilities

## PRESIDENT'S AREA

## New Appointments Full-time

|           |  |                 |              |
|-----------|--|-----------------|--------------|
| Jack Bush | Assistant Football Coach, Inter-collegiate Athletics | 1-15-91/6-30-91 | \$28,500 fyr |
|-----------|--|-----------------|--------------|

## Changes in Assignment, Rank and Salary

John C. Gregory, Director, Intercollegiate Athletics, contract extended, 7-1-91 through 6-30-94.

## STUDENT AFFAIRS

## New Appointments Full-time

|                  |   |                 |              |
|------------------|---|-----------------|--------------|
| Sheri L. England | System Support Specialist, Financial Aid & Student Employment | 1-28-91/6-30-91 | \$26,500 fyr |
|------------------|---|-----------------|--------------|

|               |  |                 |          |
|---------------|--|-----------------|----------|
| Tommy Granger | Hall Manager, Dunbar, Residential Services | 2-10-91/5-17-91 | \$ 5,480 |
|---------------|--|-----------------|----------|

|               |   |                 |              |
|---------------|---|-----------------|--------------|
| Amy Whiteford | Assistant Director, University Placement Services | 3-11-91/6-30-91 | \$25,000 fyr |
|---------------|---|-----------------|--------------|

## Leaves of Absence

Elayne Jacoby, Nurse Clinician, Student Health Services, effective 2/21/91 (4 hours) leave without pay.

Amy Kose, Nurse Clinician, Student Health Services, effective 2/4, 7, 11, 14, 18, 21, 25, 28/91, and 3/4, 7, 11, 14, 18, 21/91, leave without pay.

Marilyn Perry, Lab Coordinator, Student Health Services, effective 1-31-91, leave without pay.



No. 31-91 (Continued)

PERSONNEL CHANGES  
ADMINISTRATIVE STAFF (continued)  
STUDENT AFFAIRS (Continued)

Changes in Assignment, Rank and Salary

Kathryn Ellis, Part-time Pharmacist, Student Health Services, employed beyond 1990-91 contract as follows: 2/6 (8 hours); 2/18 (3 hours); and 2/28 (3 hours); \$154.88.

Mary Johnson, Part-time Nurse Clinician, Student Health Services, employed beyond 1990-91 contract as follows: 1/18 (8 hours); \$146.91.

Carol Savage from Hall Manager, \$12,100, 7-27-90/5-17-91 to Hall Director, Residential Services, \$6,075, effective 1-10-91/5-17-91, promotion.

Janet Spieker, Part-time Pharmacist, Student Health Services, employed beyond 1990-91 contract as follows: 1/15 (8 hours); 1/16 (3 hours); 1/18 (8 hours); 1/23 (5.5 hours); 1/25 (8 hours); 1/28 (8 hours); 1/29 (4 hours); 2/8 2/14, 2/18, 2/10 (8 hours each day); \$1,373.94.

Corrections to Previously Reported Personnel Actions

M. Reva Walker, Assistant Director, Financial Aid and Student Employment, to correct employment dates from 2-4-91/6-30-91 to 2-11-91/6-30-91.

UNIVERSITY RELATIONS

Leaves of Absence

Melissa Paper Firestone, MONITOR Editor, Public Relations, effective 2-15, 3-8, 4-5/91, leave without pay.

ACADEMIC AFFAIRS  
ARTS AND SCIENCES

Resignations

Lisa Acton, part-time Instructor of Interpersonal and Public Communication; effective February 19, 1991; accepted another position

Karen Summerson, Instructor of Mathematics and Statistics; effective May 22, 1991; accepted another position

Changes in Assignment, Rank and Salary

Akiko Jones, from part-time Instructor of German, Russian and East Asian Languages to full-time Lecturer of German, Russian and East Asian Languages; from \$26,231 to \$28,512 academic year rate; effective Spring Semester 1991

George Looney, part-time Instructor of English; from \$3,300 to \$5,400; Spring Semester 1991; increased duties

Joan McKee, part-time Instructor in School of Art; from \$3,900 to \$6,300; Spring Semester 1991; increased duties

Jerzy Paczkowski, Post-Doctoral Fellow in Chemistry; from \$22,000 to \$23,500; salary adjustment

FULL-TIME APPOINTMENTS

| Name                             | Rank   | Salary    | Contract | 1990-91 Year; Special Notes & Period of Employment |
|----------------------------------|--|-----------|----------|--|
| <u>New Appointments--Faculty</u> |  |           |          |  |
| <u>English</u>                   |  |           |          |  |
| Keith Wilson                     | Dist Vst Writer<br>Prof of English   | \$ 23,000 | Temp     | Spring Semester 1991                               |
| <u>Psychology</u>                |  |           |          |  |
| Milton D. Hakel                  | Professor of<br>Psychology and Ohio Board of Regents<br>Eminent Scholar in Industrial &<br>Organizational Psychology | 90,000    | Tenure   | 1991-92 Academic Year                              |

PART-TIME APPOINTMENTS

New Appointments--Faculty

Art, School of

|                       |        |       |                      |
|-----------------------|--------|-------|----------------------|
| Robert Beach          | Instr. | 1,800 | Spring Semester 1991 |
| Sherwood McBroom, Jr. | Instr. | 1,800 | Spring Semester 1991 |

Ethnic Studies

|                       |            |       |                      |
|-----------------------|------------|-------|----------------------|
| Lorna Gonsalves-Pinto | Asst Prof. | 1,850 | Spring Semester 1991 |
| William Thompson      | Instr.     | 1,500 | Spring Semester 1991 |

Interpersonal and Public Communications

|             |        |       |                |
|-------------|--------|-------|----------------|
| Minmin Wang | Instr. | 1,200 | 2/4/91-5/10/91 |
|-------------|--------|-------|----------------|



## No. 31-91 (Continued)

## PERSONNEL CHANGES (Continued)

## ACADEMIC AFFAIRS

## ARTS &amp; SCIENCES (Continued)

## PART-TIME APPOINTMENTS (Continued)

## New Appointments--Faculty (Continued)

## Journalism

|                          |               |       |                      |
|--------------------------|---------------|-------|----------------------|
| Therese Schlater-Roberts | Intern Instr. | 1,500 | Spring Semester 1991 |
| Thomas Walton            | Intern Instr. | 1,500 | Spring Semester 1991 |

## Romance Languages

|                   |               |        |                        |
|-------------------|---------------|--------|------------------------|
| Bernadin Battione | Instr.        | \$ 954 | Nov. 6 - Dec. 15, 1990 |
| Rafaela Brown     | Instr.        | 8,900  | Spring Semester 1991   |
| Boniface Kragbe   | Instr.        | 2,292  | Nov. 5 - Dec. 7, 1990  |
| Barbara Sipe      | Intern Instr. | 2,000  | Spring Semester 1991   |

## Reappointments--Faculty

## Art, School of

|                 |        |       |                      |
|-----------------|--------|-------|----------------------|
| Sandra Jacomini | Instr. | 1,845 | Spring Semester 1991 |
|-----------------|--------|-------|----------------------|

## English

|                   |               |        |   |
|-------------------|---------------|--------|---|
| James Berta       | Asst Prof.    | 2,145  | Spring Semester 1991                            |
| Iain Ellis        | Instr.        | 3,000  | Spring Semester 1991                            |
| Marjory Kinney    | Instr.        | 1,545  | Spring Semester 1991                            |
| Thomas Kinney     | Prof Emeritus | 16,675 | Spring Semester 1991<br>[suppl. retirement pgm] |
| Robert Lietz      | Prof.         | 2,400  | Spring Semester 1991                            |
| Xiao Ming Yang    | Instr.        | 4,950  | Spring Semester 1991                            |
| Patricia Salomon  | Asst. Prof.   | 3,750  | Spring Semester 1991                            |
| Susann Sawyer     | Instr.        | 5,400  | Spring Semester 1991                            |
| Peter Schreffler  | Asst. prof.   | 3,600  | Spring Semester 1991                            |
| Patricia Sorenson | Instr.        | 1,500  | Spring Semester 1991                            |
| Michael Stephens  | Instr.        | 5,175  | Spring Semester 1991                            |

## Environmental Programs, Center for

|               |        |       |                      |
|---------------|--------|-------|----------------------|
| Gerald Rich   | Instr. | 1,030 | Spring Semester 1991 |
| Steven Steele | Instr. | 1,030 | Spring Semester 1991 |

## Ethnic Studies

|                  |        |       |                      |
|------------------|--------|-------|----------------------|
| R. Regan Burkett | Instr. | 1,545 | Spring Semester 1991 |
| Charles Muhammad | Instr. | 1,545 | Spring Semester 1991 |
| Juanita Price    | Instr. | 1,545 | Spring Semester 1991 |
| Monique Sneed    | Instr. | 1,545 | Spring Semester 1991 |

## German, Russian and East Asian Languages

|                      |        |       |                      |
|----------------------|--------|-------|----------------------|
| Anesa Miller-Pogacar | Instr. | 1,545 | Spring Semester 1991 |
|----------------------|--------|-------|----------------------|

## Journalism

|           |        |       |                      |
|-----------|--------|-------|----------------------|
| Judy Lang | Instr. | 1,545 | Spring Semester 1991 |
|-----------|--------|-------|----------------------|

## Mathematics and Statistics

|               |            |       |                      |
|---------------|------------|-------|----------------------|
| Daoud Bshouty | Vatg Prof. | 7,575 | Spring Semester 1991 |
|---------------|------------|-------|----------------------|

## Romance Languages

|                         |               |        |  |
|-------------------------|---------------|--------|--|
| Boleslav Povsic         | Prof Emeritus | 22,104 | Spring Semester 1991<br>[suppl. retirement pgm]  |
| Antony van Beysterveldt | Prof Emeritus | 20,497 | Spring Semester 1991<br>[suppl. retirement pgm.] |

## POST-DOCTORAL APPOINTMENTS

## Center for Photochemical Sciences

|                 |                   |       |  |
|-----------------|-------------------|-------|--|
| Hailu Kassa     | Sr Research Assoc | 7,500 | 2/15/91-5/15/91                        |
| Suk-Kyu Lee     | Research Assoc.   | 8,000 | 2/16/91-8/14/91<br>(externally funded) |
| Stephen Loquov  | Post-Doc Fellow   | 9,600 | 1/22/91-7/18/91<br>(externally funded) |
| Francesca Rossi | Post-Doc Fellow   | 3,300 | 2/15/91-8/15/91<br>(externally funded) |

## BUSINESS ADMINISTRATION

## Resignations

Gerald A. Auten, Professor of Economics; effective May 22, 1991; personal reasons

## Changes in Assignment, Rank and Salary

William D. Albrecht, Assistant Professor of Accounting and Management Information Systems; completion of doctoral requirement January 11, 1991

## Corrections to Previously Reported Personnel Actions

Wei Shih, from Professor and Chair of Accounting and Management Information Systems to Professor and Chair of Applied Statistics and Operations Research; department correction, see October 1990 Board Report



No. 31-91 (Continued)

## PERSONNEL CHANGES (Continued)

## ACADEMIC AFFAIRS

## BUSINESS ADMINISTRATION (Continued)

## PART-TIME APPOINTMENTS

| Name                           | Rank   | Salary   | Contract | 1990-91 Year; Special Notes & Period of Employment |
|--------------------------------|--------|----------|----------|--|
| <b>Reappointments--Faculty</b> |        |          |          |  |
| <b>Business Education</b>      |        |          |          |  |
| Sandra Miller                  | Instr. | \$ 2,000 |          | Spring Semester 1991                               |
| Jeanne Patterson               | Instr. | 4,000    |          | Spring Semester 1991                               |

## EDUCATION AND ALLIED PROFESSIONS

## Changes in Assignment, Rank and Salary

George Bang, part-time Instructor in Educational Curriculum and Instruction; from \$2,280 to \$1,995; Spring Semester 1991; decreased duties

Kitty Daniels, part-time Instructor of Educational Curriculum and Instruction; from \$3,933 to \$2,950; Spring Semester 1991; decreased duties

Robert MacGuffie, Professor Emeritus of Special Education; Spring 1991 contract cancelled

Arlene Mayers, part-time Instructor of Educational Curriculum and Instruction; from \$1,781 to \$1,174; Spring Semester 1991; decreased duties

Charles Mayers, part-time Assistant Professor of Educational Curriculum and Instruction; from \$2,254 to \$2,576; Spring Semester 1991; increased duties

Patricia McGinnis, part-time Instructor of Educational Curriculum and Instruction; from \$1,881 to \$2,195; Spring Semester 1991; increased duties

Reed Oestreich, part-time Instructor of Educational Curriculum and Instruction; from \$2,842 to \$2,348; Spring Semester 1991; decreased duties

Irene Poletes, part-time Instructor of Educational Curriculum and Instruction; from \$1,796 to \$1,197; Spring Semester 1991; decreased duties

Barbara Stewart, part-time Instructor of Educational Curriculum and Instruction; from \$1,796 to \$3,591; Spring Semester 1991; increased duties

William Weeton, part-time Instructor of Educational Curriculum and Instruction; from \$3,762 to \$3,449; Spring Semester 1991; decreased duties

## Corrections to Previously Reported Personnel Actions

Susan Dunn, Instructor of Applied Human Ecology; from resignation effective November 26, 1990 to completing of teaching responsibilities for one class to end of Fall Semester 1990

## PART-TIME APPOINTMENTS

| Name  | Rank                 | Salary | Contract | 1990-91 Year; Special Notes & Period of Employment |
|---|----------------------|--------|----------|--|
| <b>New Appointments--Faculty</b>                  |                      |        |          |  |
| <b>Educational Curriculum and Instruction</b>     |                      |        |          |  |
| Donald Charlton                                   | Instr.               | \$ 570 |          | Spring Semester 1991                               |
| <b>Health, Physical Education and Recreation</b>  |                      |        |          |  |
| Steven Dickinson                                  | Instr.               | 1,500  |          | Spring Semester 1991                               |
| Brenda Reeves                                     | Instr.               | 1,500  |          | Spring Semester 1991                               |
| <b>Special Education</b>                          |                      |        |          |  |
| Teresa Kahler                                     | Asst. Prof.          | 1,650  |          | Spring Semester 1991                               |
| <b>Reappointments--Faculty</b>                    |                      |        |          |  |
| <b>Applied Human Ecology</b>                      |                      |        |          |  |
| Beth Blankerta                                    | Instr.               | 1,545  |          | Spring Semester 1991                               |
| Charles Campbell                                  | Instr.               | 1,545  |          | Spring Semester 1991                               |
| Phyllis Henry                                     | Instr.               | 4,120  |          | Spring Semester 1991                               |
| Lisa Lommerse                                     | Instr.               | 1,030  |          | Spring Semester 1991                               |
| Kevin Ricker                                      | Instr.               | 1,545  |          | Spring Semester 1991                               |
| Kimberly Trautman                                 | Instr.               | 1,545  |          | Spring Semester 1991                               |
| Lucille Williams                                  | Instr.               | 3,090  |          | Spring Semester 1991                               |
| <b>Educational Administration and Supervision</b> |                      |        |          |  |
| Daniel Heisler                                    | Asst. Prof. Emeritus | 2,175  |          | Spring Semester 1991                               |
| Carol Sheffer                                     | Prof.                | 4,440  |          | Spring Semester 1991                               |



No. 31-91 (Continued)

PERSONNEL CHANGES (Continued)

ACADEMIC AFFAIRS

EDUCATION &amp; ALLIED PROFESSIONS (Continued)

PART-TIME APPOINTMENTS (Continued)

| Name  | Rank          | Salary | Contract | 1990-91 Year; Special Notes<br>& Period of Employment |
|---|---------------|--------|----------|---|
| <u>Educational Curriculum and Instruction</u> |               |        |          |   |
| Phil Buehrer                                  | Instr.        | 2,348  |          | Spring Semester 1991                                  |
| Julie Fiscus                                  | Instr.        | 2,508  |          | Spring Semester 1991                                  |
| Kenneth Kwiatkowski                           | Instr.        | 2,348  |          | Spring Semester 1991                                  |
| Richard Livingston                            | Instr.        | 3,229  |          | Spring Semester 1991                                  |
| Neil Pohlmann                                 | Prof Emeritus | 5,173  |          | Spring Semester 1991                                  |
| John Richter                                  | Instr.        | 4,110  |          | Spring Semester 1991                                  |
| Susan Simpson                                 | Instr.        | 1,545  |          | Spring Semester 1991                                  |
| Patricia Smith                                | Instr.        | 1,545  |          | Spring Semester 1991                                  |
| Yolande Stout                                 | Instr.        | 1,030  |          | Spring Semester 1991                                  |
| Judith Wahrman                                | Instr.        | 2,642  |          | Spring Semester 1991                                  |

Health, Physical Education and Recreation

|                   |                     |       |  |                      |
|-------------------|---------------------|-------|--|----------------------|
| Meredith Flynn    | Asst. Prof.         | 5,535 |  | Spring Semester 1991 |
| Ann Giorgis       | Instr.              | 1,545 |  | Spring Semester 1991 |
| Barbara J. Hayden | Instr.              | 4,200 |  | Spring Semester 1991 |
| Susan Irmey       | Instr.              | 500   |  | Spring Semester 1991 |
| Thomas Kisselle   | Asst. Prof Emeritus | 3,900 |  | Spring Semester 1991 |
| Coni Martin       | Instr.              | 1,575 |  | Spring Semester 1991 |
| Kim McKeon        | Instr.              | 2,080 |  | Spring Semester 1991 |
| Maurice Sandy     | Asst. Prof Emeritus | 1,450 |  | Spring Semester 1991 |
| Frank Seery       | Instr.              | 1,030 |  | Spring Semester 1991 |
| Rebecca Summerson | Instr.              | 1,545 |  | Spring Semester 1991 |
| Suzanne Wright    | Instr.              | 2,100 |  | Spring Semester 1991 |

Special Education

|                    |             |       |  |                      |
|--------------------|-------------|-------|--|----------------------|
| Cynthia Beck       | Instr.      | 1,725 |  | Spring Semester 1991 |
| Thomas Billau      | Instr.      | 1,545 |  | Spring Semester 1991 |
| Donna Feorene      | Instr.      | 1,545 |  | Spring Semester 1991 |
| Joseph Frederick   | Asst. Prof. | 1,725 |  | Spring Semester 1991 |
| Leslie Lightbourne | Instr.      | 2,575 |  | Spring Semester 1991 |
| Douglas McVey      | Instr.      | 1,545 |  | Spring Semester 1991 |
| Larry Miller       | Asst. Prof. | 1,725 |  | Spring Semester 1991 |
| Jen Osborn         | Asst. Prof. | 1,725 |  | Spring Semester 1991 |
| Ethelann Stump     | Instr.      | 2,508 |  | Spring Semester 1991 |

GRADUATE COLLEGEPOST-DOCTORAL APPOINTMENTSSocial Philosophy and Policy Center

|               |                    |       |  |  |
|---------------|--------------------|-------|--|--|
| John Gray     | Dist. Resch Fellow | 8,350 |  | 4/25/91-4/22/91<br>[externally funded] |
| Andrew Melnyk | Visit Scholar      | 8,000 |  | 5/20/91-8/9/91<br>[externally funded]  |

HEALTH AND HUMAN SERVICESChanges in Assignment, Rank and Salary

Robert Livengood, part-time Associate Professor of Physical Therapy; from \$6,800 to \$7,400; contract extended through June 21, 1991

PART-TIME APPOINTMENTS

| Name                             | Rank        | Salary   | Contract | 1990-91 Year; Special Notes<br>& Period of Employment |
|----------------------------------|-------------|----------|----------|---|
| <u>New Appointments--Faculty</u> |             |          |          |   |
| <u>Criminal Justice</u>          |             |          |          |   |
| Randell Lafond                   | Instr.      | \$ 1,500 |          | Spring Semester 1991                                  |
| <u>Environmental Health</u>      |             |          |          |   |
| C. Brian Malley                  | Asst. Prof. | 2,000    |          | Spring Semester 1991                                  |
| <u>Gerontology</u>               |             |          |          |   |
| Lois (Sally) Lowe                | Instr.      | 1,350    |          | Spring Semester 1991                                  |

LIBRARIES AND LEARNING RESOURCESPART-TIME APPOINTMENTSNew Appointments--Faculty

|                    |                         |               |     |                 |
|--------------------|-------------------------|---------------|-----|-----------------|
| <u>Library</u>     |                         |               |     |                 |
| Virginia Nordstrom | Assoc. Prof.            | \$ 37,000 fyr | 3/7 | 2/21/91-8/30/91 |
|                    | Head Librn Curr Res Ctr |               |     |                 |



No. 31-31 (Continued)

## PERSONNEL CHANGES (Continued)

## ACADEMIC AFFAIRS (Continued)

## MUSICAL ARTS

## Changes in Assignment, Rank and Salary

Ann Corrigan, part-time Instructor in Department of Music Composition and History and Department of Music Performance Studies; from \$3,800 to \$5,550; Spring Semester 1991; increased duties

Kay Moore, part-time Instructor in Department of Music Education and Department of Music Performance Studies; from \$10,295 to \$10,420 academic year rate; Spring Semester 1991; increased duties

Robin Peller, part-time Instructor in Department of Music Performance Studies; from \$2,160 to \$2,880; Spring Semester 1991; increased duties

Ann Pope, part-time Instructor in Department of Music Performance Studies; contract cancelled

Stephen White, part-time Instructor in Department of Music Composition and History; from \$4,500 to \$5,500; Spring Semester 1991; increased duties

## PART-TIME APPOINTMENTS

| Name | Rank | Salary | Contract | 1990-91 Year; Special Notes & Period of Employment |
|------|------|--------|----------|--|
|------|------|--------|----------|--|

## Reappointments--Faculty

## Performance Studies

|                     |        |          |  |                      |
|---------------------|--------|----------|--|----------------------|
| Julie Kemp Buzzelli | Instr. | \$ 1,500 |  | Spring Semester 1991 |
|---------------------|--------|----------|--|----------------------|

## TECHNOLOGY

## Resignations

Long Chain Chen, Assistant Professor of Technology; effective end of Fall Semester 1990; accepted another position

## Changes in Assignment, Rank and Salary

John Sinn, from Associate Dean of the College of Technology and Professor of Technology to Acting Dean of the College of Technology and Professor of Technology; effective February 25, 1991

Jerry Streichler, from Dean of the College of Technology and Professor of Technology to Professor of Technology, and from \$92,365 fiscal year rate to \$83,443 academic year rate; effective February 25, 1991

Donna Trautman, Assistant Professor of Technology, Department of Visual Communication Technology; from temporary status to probationary status; effective Spring Semester 1991

## FULL-TIME APPOINTMENTS

| Name | Rank | Salary | Contract | 1990-91 Year; Special Notes & Period of Employment |
|------|------|--------|----------|--|
|------|------|--------|----------|--|

## New Appointments--Faculty

## Technology Systems

|               |            |               |     |              |
|---------------|------------|---------------|-----|--------------|
| Stephen Krone | Asst Prof. | \$ 38,500 ayr | 1/7 | 1/28-5/16/91 |
|---------------|------------|---------------|-----|--------------|

## PART-TIME APPOINTMENTS

## New Appointments--Faculty

## Technology Systems

|                |            |       |  |                      |
|----------------|------------|-------|--|----------------------|
| William Wright | Asst Prof. | 1,500 |  | Spring Semester 1991 |
|----------------|------------|-------|--|----------------------|

## Visual Communications and Technology Education

|             |       |       |  |                      |
|-------------|-------|-------|--|----------------------|
| Eric Beatty | Lect. | 1,500 |  | Spring Semester 1991 |
|-------------|-------|-------|--|----------------------|

## Reappointments--Faculty

## Technology Systems

|                 |       |       |  |                      |
|-----------------|-------|-------|--|----------------------|
| Robert Ackerman | Lect. | 5,350 |  | Spring Semester 1991 |
|-----------------|-------|-------|--|----------------------|

|                |                     |       |  |                      |
|----------------|---------------------|-------|--|----------------------|
| Michael Bailey | Chief Flight Instr. | 1,650 |  | Spring Semester 1991 |
|----------------|---------------------|-------|--|----------------------|

|                |       |       |  |                      |
|----------------|-------|-------|--|----------------------|
| Thomas Johnson | Lect. | 1,650 |  | Spring Semester 1991 |
|----------------|-------|-------|--|----------------------|

## 1991-92 Promotion and Tenure Recommendations

Mr. Moorehead reported that the committee met with the academic deans on Thursday morning and reviewed 31 candidates for promotion and/or tenure.

No. 32-31 Mr. Moorehead moved and Mr. Mileti seconded that approval be given to the 1991-92 Promotion and Tenure Recommendations, as submitted. The motion was approved with no negative votes.

No. 32-91 (Continued)

PERSONNEL/FACILITIES COMMITTEE (Continued)

**PROMOTION & TENURE  
1991-1992**

**COLLEGE OF ARTS & SCIENCES****Tenure**

Ms. Margaret McCubbin, Theatre

**Tenure & Promotion to Associate Professor**

Dr. So-Hsiang Chou, Mathematics & Statistics  
 Dr. Alfred DeMaris, Sociology  
 Dr. Bruce Klopfenstein, Radio-TV-Film  
 Dr. John Laird, Physics & Astronomy  
 Dr. Edsel Pena, Mathematics & Statistics  
 Dr. Timothy Pogacar, German, Russian & East Asian Languages  
 Dr. K.V. Rao, Sociology  
 Dr. Ronald Shields, Theatre  
 Dr. Carlie Smith, Psychology  
 Dr. Deanne Snavely, Chemistry  
 Dr. Marie Tisak, Psychology  
 Dr. Eileen Underwood, Biological Sciences

**Promotion to Associate Professor**

Dr. Joseph Frizado, Geology

**Promotion to Professor**

Dr. Mark Gromko, Biological Sciences  
 Dr. Fujiya Kawashima, History  
 Dr. Clifford Mynett, Psychology  
 Dr. Robert Perry, Ethnic Studies  
 Dr. James Wilcox, Interpersonal & Public Communication

**COLLEGE OF BUSINESS ADMINISTRATION****Tenure & Promotion to Associate Professor**

Dr. Sue Graziano, Legal Studies

**Promotion to Associate Professor**

Dr. Simha Magal, Accounting &amp; Management Information Systems

**COLLEGE OF EDUCATION AND ALLIED PROFESSIONS****Tenure**

Dr. David Majsterek, Special Education

**Tenure & Promotion to Associate Professor**

Dr. Gregg Brownell, Educational Curriculum & Instruction  
 Dr. William Thomas Southern, Special Education

**Promotion to Associate Professor**

Dr. Jane Wolfe, Educational Foundations &amp; Inquiry

**FIRELANDS COLLEGE****Tenure & Promotion to Assistant Professor**

Mr. Robert K. Greenham, Applied Sciences

**COLLEGE OF HEALTH & HUMAN SERVICES****Promotion to Associate Professor**

Dr. Judy Adams, Medical Technology  
 Mr. Robert Herr, Medical Technology

**LIBRARIES & LEARNING RESOURCES****Tenure**

Ms. Laurie Sabol, Assistant Professor, Reference Librarian

**Tenure & Promotion to Associate Professor**

Dr. Kevin Work, Instructional Media Services

**COLLEGE OF MUSICAL ARTS****Promotion to Assistant Professor**

Mr. Korey Konkol, Music Performance Studies



## PERSONNEL/FACILITIES COMMITTEE (Continued)

Proposed Naming the Collection within the Educational Memorabilia Center in Commemoration of Dr. David G. ElsaseNo. 33-91

Mr. Moorehead moved and Judge Connally seconded that approval be given to naming the collection within the Educational Memorabilia Center (Little Red School House and Room 113 Education Building) in commemoration of Dr. David G. Elsase, Trustee Professor Emeritus of Education and former Dean of the College of Education in honor of his many contributions to the Center, and in accordance with recommendations made by the College of Education and Allied Professions, the Honorary Degrees and Commemoratives Committee, and the University President. The motion was approved with no negative votes.

Proposed Amendments to Academic CharterNo. 34-91

Mr. Moorehead moved and Dr. Platt seconded that approval be given to the following amendments to the Academic Charter:

(1) addition to Section B-II.C.1. (p. 1 of 8), Benefits for Retirees, of the first sentence of an introductory paragraph and of items f and g, as recommended in the 10/8/90 memorandum from Faculty Senate;

I. Benefits for Retirees

THE UNIVERSITY SHALL COMMEMORATE A FACULTY MEMBER'S RETIREMENT IN AN EVENT THAT ACCORDS THE PERSON INDIVIDUAL AND DIGNIFIED RECOGNITION.

(F) AN INDIVIDUAL MAILBOX UPON REQUEST IN THE SAME LOCATION AS THOSE OF OTHER DEPARTMENT/SCHOOL FACULTY;

(G) A FACULTY/STAFF PARKING PERMIT UPON REQUEST AND AT NO CHARGE TO THE RETIREE;

(2) revisions in Articles IV.C., IV.D.1., XIII.B.2., the Introductions to B-I. and B-II., and B-III.B. and D. concerning the counting of abstentions in Faculty Senate votes, as proposed in the 2/27/91 memorandum from Faculty Senate;

(3) addition to Article IV.D.2.a.(3), charging the Faculty Senate Secretary with responsibility for the annual updating of the Benefits in Brief page (B.II.D.1.), as recommended in the 2/27/91 memorandum from Faculty Senate;

(4) revisions in Section B-II.H., Academic Honesty Policy, establishing higher standards and upgrading maximum penalties for graduate students, as recommended in the 2/27/91 memorandum from Faculty Senate.

The motion was approved with no negative votes.

Status of State-Funded Capital Improvements

Mr. Moorehead reviewed some of the capital improvements in progress at this time. All projects are proceeding as normal and in fine shape.

## FINANCE COMMITTEE

Judge Connally reported that the Finance Committee met on Thursday afternoon, reviewed four action items, and heard two presentations -- one by Sandra LaGro on university insurance and the other on proposed renovation of Founders Quadrangle.

Proposed 1991-92 Miscellaneous Auxiliary Budgets and Revised 1990-91 Ice Arena Budget

Judge Connally reported that the Miscellaneous Auxiliary Budgets provide for a variety of services and activities maintained for effective University administration and service requirements of students, faculty, and staff. The three largest services of this type are the University Bookstore, Central Stores, and Telecommunications Services. Projected income for each program, based on proposed charge rates and utilization estimates, render each budget self-supporting. Excess income over expenses are directed to respective fund balances or an accumulated fund balance. An attempt has been made to hold rates charged to other internal units as low as possible.

No. 35-91

Judge Connally moved and Mr. Mahaney seconded that approval be given to the Revised 1990-91 Miscellaneous Auxiliary Budgets, to the Proposed 1991-92 Miscellaneous Auxiliary Budgets, and to the Revised 1990-91 Ice Arena Budget, as listed; and that the President, or his designee be, and hereby is, authorized to effect interfund transfers as determined appropriate for the 1990-91 fiscal year and within the approved budget lines for the 1991-92 Miscellaneous Auxiliary Budgets.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Mahaney, Mr. Medlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell.

The motion was approved with nine affirmative votes.



No. 35-91 (Continued)

FINANCE COMMITTEE (Continued)

**SUMMARY OF 1991-92 RECOMMENDATIONS  
FOR MISCELLANEOUS AUXILIARY BUDGETS REVENUE**

|                               | 1990-91<br>Approved<br>Budget | 1990-91<br>Revised<br>Budget | 1991-92<br>Proposed<br>Budget |
|-------------------------------|-------------------------------|------------------------------|-------------------------------|
| Amen Room                     | \$ 157,391                    | \$ 152,104                   | \$ 160,471                    |
| Bake Shop                     | 179,840                       | 168,500                      | 177,829                       |
| Central Stores                | 1,718,720                     | 1,733,454                    | 1,743,490                     |
| Farm Leases                   | 31,749                        | 15,724                       | 31,807                        |
| Galley                        | 266,452                       | 263,946                      | 278,557                       |
| Golf Course                   | 426,844                       | 430,000                      | 436,591                       |
| Ice Arena Summer Programs     | 120,000                       | 117,416                      | 140,700                       |
| Little Shop                   | 139,787                       | 152,500                      | 170,800                       |
| Office Services               | 644,769                       | 693,567                      | 694,214                       |
| Parking Services--Firelands   | 20,000                        | 20,000                       | 20,000                        |
| Parking Services--Main Campus | 863,000                       | 863,000                      | 863,000                       |
| Snack Bar                     | 4,620                         | 5,000                        | 5,000                         |
| Summer Sports School          | 169,946                       | 173,829                      | 177,608                       |
| Telecommunications Services   | 3,845,000                     | 3,750,000                    | 3,740,000                     |
| Transportation Services       | 186,600                       | 168,813                      | 162,866                       |
| University Bookstore          | 4,634,184                     | 4,530,151                    | 4,666,055                     |
| <b>TOTALS</b>                 | <b>13,408,902</b>             | <b>13,238,004</b>            | <b>13,468,788</b>             |

**SUMMARY OF 1991-92 RECOMMENDATIONS  
FOR MISCELLANEOUS AUXILIARY BUDGETS REVENUE/EXPENSE**

|                               | REVENUE           | EXPENSE           | EXCESS REVENUE<br>OVER EXPENSES |
|-------------------------------|-------------------|-------------------|---------------------------------|
| Amen Room                     | \$ 160,471        | \$ 160,471        | \$ 0                            |
| Bake Shop                     | 177,829           | 177,829           | 0                               |
| Central Stores                | 1,743,490         | 1,743,490         | 0                               |
| Farm Leases                   | 31,807            | 15,664            | 15,943                          |
| Galley                        | 278,557           | 241,756           | 36,801                          |
| Golf Course                   | 436,591           | 436,591           | 0                               |
| Ice Arena Summer Programs     | 140,700           | 140,700           | 0                               |
| Little Shop                   | 170,800           | 161,394           | 9,406                           |
| Office Services               | 694,214           | 688,036           | 6,178                           |
| Parking Services--Firelands   | 20,000            | 20,000            | 0                               |
| Parking Services--Main Campus | 863,000           | 863,000           | 0                               |
| Snack Bar                     | 5,000             | 5,000             | 0                               |
| Summer Sports School          | 177,608           | 177,608           | 0                               |
| Telecommunications Services   | 3,740,000         | 3,740,000         | 0                               |
| Transportation Services       | 162,866           | 162,866           | 0                               |
| University Bookstore          | 4,666,055         | 4,666,055         | 0                               |
| <b>TOTALS</b>                 | <b>13,468,788</b> | <b>13,400,462</b> | <b>68,326</b>                   |

**SUMMARY OF 1990-91 REVISED  
MISCELLANEOUS AUXILIARY BUDGETS REVENUE/EXPENSE**

|                               | REVENUE           | EXPENSE           | EXCESS REVENUE<br>OVER EXPENSES |
|-------------------------------|-------------------|-------------------|---------------------------------|
| Amen Room                     | \$ 152,104        | \$ 152,104        | \$ 0                            |
| Bake Shop                     | 168,500           | 167,734           | 766                             |
| Central Stores                | 1,733,454         | 1,731,902         | 1,552                           |
| Farm Leases                   | 15,724            | 15,208            | 516                             |
| Galley                        | 263,946           | 225,133           | 38,813                          |
| Golf Course                   | 430,000           | 410,346           | 19,654                          |
| Ice Arena Summer Programs     | 117,416           | 117,416           | 0                               |
| Little Shop                   | 152,500           | 144,690           | 7,810                           |
| Office Services               | 693,567           | 683,253           | 10,314                          |
| Parking Services--Firelands   | 20,000            | 20,000            | 0                               |
| Parking Services--Main Campus | 863,000           | 863,000           | 0                               |
| Snack Bar                     | 5,000             | 5,000             | 0                               |
| Summer Sports School          | 173,829           | 173,829           | 0                               |
| Telecommunications Services   | 3,750,000         | 3,750,000         | 0                               |
| Transportation Services       | 168,813           | 168,813           | 0                               |
| University Bookstore          | 4,530,151         | 4,518,964         | 11,187                          |
| <b>TOTALS</b>                 | <b>13,238,004</b> | <b>13,147,392</b> | <b>90,612</b>                   |



# Proceedings, Trustees Bowling Green State University

April 12, 1991

No. 35-91 (Continued)

FINANCE COMMITTEE (Continued)

## ICE ARENA BUDGET FOR 1990-91

|                                       | 1990-91<br>APPROVED<br>BUDGET | 1990-91<br>REVISED<br>BUDGET |
|---------------------------------------|-------------------------------|------------------------------|
| <b>REVENUE:</b>                       |                               |                              |
| General Fee                           | \$171,682                     | \$171,682                    |
| General Fee (Debt Svc.)               | 141,941                       | 141,941                      |
| Operational Income                    | 479,574                       | 497,092                      |
| Rental Income-Educational Budget      | 42,000                        | 42,000                       |
| <b>TOTAL REVENUE</b>                  | <b>\$835,177</b>              | <b>\$852,695</b>             |
| <b>EXPENSES:</b>                      |                               |                              |
| <b>Salaries &amp; Wages:</b>          |                               |                              |
| Contract Salaries                     | \$118,934                     | \$128,094                    |
| Classified Salaries                   | 154,592                       | 160,925                      |
| Temporary                             | 54,187                        | 79,318                       |
| Wage/Compensation Pool                | 18,222                        | 0                            |
| <b>Sub-Total Salaries &amp; Wages</b> | <b>\$345,935</b>              | <b>\$368,337</b>             |
| <b>Staff Benefits:</b>                |                               |                              |
| Retirement                            | 38,097                        | 39,825                       |
| Other                                 | 49,654                        | 49,811                       |
| ERIP                                  | 0                             | 0                            |
| <b>Sub-Total Staff Benefits</b>       | <b>\$ 87,751</b>              | <b>\$ 89,436</b>             |
| <b>Operating</b>                      |                               |                              |
| Supplies                              | \$ 28,900                     | \$ 28,200                    |
| Travel                                | 500                           | 1,000                        |
| Information/Communication             | 11,350                        | 10,812                       |
| Repair & Maintenance                  | 29,600                        | 29,000                       |
| Miscellaneous                         | 700                           | 0                            |
| Purchase for Resale                   | 56,000                        | 50,000                       |
| Equipment                             | 2,500                         | 2,500                        |
| <b>Total Operating</b>                | <b>\$127,550</b>              | <b>\$119,512</b>             |
| General Service Charge                | \$132,000                     | \$132,000                    |
| Facility Charge *                     | 0                             | 0                            |
| Reserve for Depreciation *            | 52,600                        | 52,600                       |
| Debt Service *                        | 84,368                        | 84,368                       |
| Insurance/Other *                     | 4,973                         | 4,973                        |
| <b>Total Fixed Expenses</b>           | <b>\$273,941</b>              | <b>\$274,394</b>             |
| <b>ALLOCATION TO FUND BALANCE</b>     | <b>0</b>                      | <b>\$ 1,489</b>              |
| <b>TOTAL EXPENSES</b>                 | <b>\$835,177</b>              | <b>\$852,695</b>             |

\* Funded from General Fee (Debt Svc.)

### Increase in Capitalization Limit

Judge Connally noted that the change in the capitalization limit was recommended by Arthur Andersen & Co. and is an internal accounting matter; no expenditure levels will be affected.

**No. 36-91** Judge Connally moved and Mr. Mahaney seconded that approval be given to increasing the level at which acquisitions by the University are capitalized from \$200 to \$500.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Mahaney, Mr. Madlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with nine affirmative votes.

### Financing of Falcon Fieldhouse

**No. 37-91** Judge Connally moved and Mr. Moorehead seconded that approval be given for the Treasurer of the University to submit a request to the Ohio Board of Regents seeking their approving action for Bowling Green State University to proceed with arrangements for financing a new Intramural/Fieldhouse Facility. It is anticipated that the total financing package -- including direct project costs, all related administrative charges, capitalized interest during construction, and the funding of an appropriate debt service reserve -- will approximate \$10,850,000.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Mahaney, Mr. Madlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with nine affirmative votes.

President Olscamp clarified that the official name of this facility is not Falcon Fieldhouse; it is being used for identification purposes only.



## FINANCE COMMITTEE (Continued)

Proposed Improvement Projects To Be Funded

No. 38-91 Judge Connolly moved and Mrs. Russell seconded that approval be given to the allocation of funds for Improvement Projects totaling \$118,100, as follows.

Residence HallsPROUT

- 1) Asbestos Abatement \$50,000
- 2) Ceiling Replacement 8,900

Other AuxiliariesSTUDENT RECREATION CENTER

- 1) Synthetic Floor Refurbishing \$59,200

ICE ARENA

- 1) Replace Condenser \$27,000

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Judge Connolly, Mr. Laskey, Mr. Mahaney, Mr. Medlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with nine affirmative votes.

REGULAR ITEMSponsored Grants and Contracts Awarded: January and February 1991

No. 39-91 Mr. Medlin moved and Mr. Moorehead seconded that grants and/or contracts in the amount of \$1,160,839.74, for the months of January and February, 1991, be accepted and expenditures applicable thereto in that amount be authorized.

|          | <u>Total for Period</u> | <u>Fiscal Year to Date</u> |
|----------|-------------------------|----------------------------|
| January  | \$804,965.75            | \$12,213,509.48            |
| February | 355,873.99              | 12,569,383.47              |

The motion was approved with no negative votes.

**BOWLING GREEN STATE UNIVERSITY  
COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED**

July 1 through Jan 31  
Fiscal Years to Date

|   | <u>1989-90</u>  | <u>1990-91</u>  |
|---|-----------------|-----------------|
| I. Research                                   |                 |                 |
| A. Federally Sponsored                        | \$ 809,706.21   | \$ 857,065.00   |
| B. Privately and State Sponsored              | 202,839.00      | 379,101.58      |
| TOTAL RESEARCH GRANTS                         | \$1,012,545.21  | \$1,236,166.58  |
| II. Institutes and Workshops                  | \$ 493,596.00   | \$ 574,805.00   |
| III. Public Service Grants and Contracts      | \$1,573,840.61  | \$1,190,580.55  |
| IV. Program Development and Innovation Grants | \$2,929,158.50  | \$3,298,960.75  |
| V. Equipment Grants                           | \$ 28,457.00    | \$ 70,000.00    |
| TOTAL SPECIAL PROJECTS GRANTS AND CONTRACTS   | \$6,037,597.32  | \$6,360,512.88  |
| VI. Student Aid Grants                        | \$6,033,115.00  | \$5,852,998.60  |
| TOTAL ALL GRANTS AND CONTRACTS                | \$12,070,712.32 | \$12,213,509.48 |

July 1 through Feb 28  
Fiscal Years to Date

|   | <u>1989-90</u>  | <u>1990-91</u>  |
|---|-----------------|-----------------|
| I. Research                                   |                 |                 |
| A. Federally Sponsored                        | \$ 897,938.21   | \$ 858,015.00   |
| B. Privately and State Sponsored              | 205,839.00      | 640,101.58      |
| TOTAL RESEARCH GRANTS                         | \$1,103,777.21  | \$1,498,116.58  |
| II. Institutes and Workshops                  | \$ 503,596.00   | \$ 574,805.00   |
| III. Public Service Grants and Contracts      | \$1,574,140.61  | \$1,208,180.55  |
| IV. Program Development and Innovation Grants | \$2,939,158.50  | \$3,298,935.75  |
| V. Equipment Grants                           | \$ 28,457.00    | \$ 70,000.00    |
| TOTAL SPECIAL PROJECTS GRANTS AND CONTRACTS   | \$6,149,129.32  | \$6,649,737.88  |
| VI. Student Aid Grants                        | \$6,035,539.00  | \$5,919,645.59  |
| TOTAL ALL GRANTS AND CONTRACTS                | \$12,184,668.32 | \$12,569,383.47 |



## REPORT

Dr. Keith A. Roberts, Chair of the Faculty and Professor of Sociology, Firelands College

Dr. Roberts highlighted two initiatives going on at Firelands College. One is a writing emphasis program; the other is organizational development efforts to build teamwork, comradery, and esprit de corps among the entire staff of the college.

Dr. Roberts described some of the initial stages of Firelands Writing Across the Curriculum Program. He knows of no other regional campus that is taking the kinds of steps that Firelands is taking at this point. Dr. Roberts first shared his own personal experience with writing. As an undergraduate, writing assignments were the ones that he remembered as the most challenging. The reason for this was that he was forced to organize and synthesize the material and because writing is an active, learning modality, rather than a passive receptive modality.

As a professional, Dr. Roberts finds that writing forces him to be more precise in his thinking. Logical connections between ideas must be tightened; ambiguities have to be worked out. In short, writing is thinking. Writing forces ideas onto paper and allows feedback. It freezes ideas onto paper so that they can be reformulated later or so others can critique those ideas.

Writing is a way of knowing. It's a method of clarifying one's own thoughts, because it forces one to think them through more completely. It's also a way of fully understanding someone else's thoughts. It is intimately related to critical thinking.

There are two basic theses of Writing Across the Curriculum programs. One is that writing is an absolutely essential skill in our increasingly bureaucratized society. Writing is also a means of learning. Dr. Roberts provided an example he uses in the classroom: at the end of a class period, he asks students to complete a sentence or list what they perceived as the most important topics covered. This provides the students with a few minutes of reflection time to pull together those ideas and give some sense of integrity to the day's lessons, provides some sense of closure to the class session, and provides the instructor, with immediate feedback instead of waiting until an examination. In Writing Across the Disciplines programs, students learn to write but they also write in order to learn.

Several workshops have been conducted for the faculty during the past year on this topic. At present time, a pilot program is being instituted. Beginning with the 1991-92 academic year, a director of a writing emphasis program will be appointed, and each semester another group of faculty will form a team in which they will read common materials, meet together, coach each other, explore issues of how to use writing as a teaching methodology. Many faculty members, trained in a variety of disciplines, never learned how to teach English composition, and how to use writing as a teaching methodology. Faculty will learn how to design better writing assignments. Part of the agreement then will be that each faculty member on the team will teach one writing-intensive course during that semester and probably teach a writing intensive course each semester for the next couple of years.

This is a project that is especially feasible at Firelands because of small class sizes in the lower division courses. Last semester Dr. Roberts taught one course in which each of the students submitted 50 pages of written work. At other institutions, this volume is difficult because of large class sizes. In addition, for the last six years Firelands has been purchasing wordprocessors for student use, and all English composition classes are taught on a wordprocessor. This writing emphasis program is really the next logical step.

Dr. Roberts next explained some of the organizational development efforts at Firelands. There is an increasing body of literature suggesting that the quantity and the quality of productivity in any organization are influenced by the informal structures, by the friendship networks and by the affective climate of the workplace. Firelands has been sensing a felt need to forge stronger bonds of comradery and teamwork among the entire staff of the college.

About a month ago, faculty, administrators, and classified staff met to do a survey of attitudes and needs of both the formal structure of the university and college, as well as the informal structure. John Moore, Director of Personnel Services, served as their consultant to identify strengths of the campus and areas for improvement. Results of the survey indicate that morale is remarkably high, especially among the faculty and administrative staff. Repeated comments by employees in all categories indicate that Firelands is truly "a great place to work." Obviously, it's not Eutopia, and there are areas that need improvement. Any institution which is alive, vital, and vibrant is going to have certain stresses, strains, and personality conflicts. In any growing institution, there is going to be a certain amount of what he calls institutional wobble from time to time. Firelands will need to do some team-building, to cultivate a common sense of mission and an increased comradery across employment categories. Out of this organizational development effort, Firelands hopes to build an even stronger sense of common mission, of rapport, and of professional comradery.

Proposed Improvement Projects To Be Funded

Chairman Newlove noted that when the Improvement Projects were approved earlier, the dollar amount was incorrect. It should be \$145,100 rather than \$118,100.

No. 40-91

Judge Connally moved and Mr. Medlin seconded to amend the motion approved earlier to reflect a figure of \$145,100 for allocation of funds for improvement projects.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Mahaney, Mr. Medlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with nine affirmative votes.

## REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Harold Lunde

Dr. Lunde expressed appreciation for the Board's approval of the revision to the Academic Honesty Policy which will hold graduate students to higher standards of academic honesty than undergraduate students based on their greater maturity as scholars; the Charter amendment concerning voting procedures which brings Faculty Senate procedures in line with Robert's Rules of Order; and the Charter amendment giving responsibility of updating the Benefits in Brief to the Faculty Senate Secretary. While Faculty Senate is pleased with approval of the principle of commemorating a faculty member's retirement with appropriate dignity and respect and granting mailboxes and parking permits upon request. He expressed disappointment with exclusion of the Charter amendments dealing with the opportunity to compete for research support by retired faculty members and the opportunity to teach graduate courses when the faculty member had Graduate Faculty status at time of retirement. The philosophy underlying these amendments is that the population and scholarly community is aging and they do not want to waste any of that mature scholarship.



## REPORTS - CONSTITUENT REPRESENTATIVES [Continued]

Dr. Lunde reviewed a few items approved or under consideration by Faculty Senate:

1. At its March 5 meeting, the Faculty Senate approved a Drug-Free Workplace Policy similar to the Drug-Free policy that was approved by the Board of Trustees for inclusion in the Administrative Staff and Classified Staff Handbooks.
2. At its April 2 meeting, the Faculty Senate passed a Racial Justice Resolution, which is a reaffirmation of their policy to promote racial justice and their commitment to affirmative action for minorities at Bowling Green State University.
3. At its April 16 meeting, the Faculty Senate will consider four items: (1) final charter language for Charter amendments required to implement the faculty rank of Lecturer, (2) removal of the overload pay scale from the Charter and recommendation of a new overload pay scale as a ratio of annual salaries similar to what exists for summer school teaching, (3) Charter amendment to recognize the Council of Chairs, which has been existence for a number of years, (4) extensive Charter amendments on improvements in the Faculty Personnel and Conciliation Committee procedures focusing on strengthening conciliation rather than adversarial proceedings in dispute settlement.

Undergraduate Student Representative - Kevin J. Coughlin

Mr. Coughlin reported that Michael Sears has been elected as the new Undergraduate Student Government President and that the Undergraduate Student Government is undertaking a major revision of its constitution.

Since his terms as both Undergraduate Student Representative and as Student Trustee will be expiring soon, Mr. Coughlin reflected upon his collegiate career and his tenure in these two positions. One of the most valuable lessons he learned from his high school experience as a cross country participant which he has applied to his collegiate experience is that he controls his own destiny. He expressed his enjoyment with being a part of the University community and working with the faculty and administrators here. He plans to continue his involvement with the university after he graduates in May 1992.

Firelands College Board Representative - Gary Bauer

Mr. Bauer welcomed the Board of Trustees to Firelands College and directed them to the "Progress" section of the April 7 Sandusky Register included in a packet of information distributed to them prior to the meeting. In this section is an article on the top ten people in Erie County with power and influence as rated by some of Erie County's most involved people. Dean Robert DeBard was among this select group. Mr. Bauer noted that Dr. DeBard's activities in the community raise the profile of Firelands College and brings Firelands College and the community closer together. In addition to his participation on United Way and the State Theatre Board, his speaking engagements with community organizations and civic leaders in Erie, Huron, and Ottawa counties continually increase the awareness of Firelands College as a vibrant educational institution of higher learning.

Mrs. Russell noted that most of the individuals chosen have lived here for a number of years. Dean DeBard has lived here for only two years, and Firelands College is most fortunate to have his leadership.

## EXECUTIVE SESSION

Chairman Newlove announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he is proposing that members meet in an executive session for the purpose to consider a public employee employment matter. He asked for a motion and roll call vote to have the members meet in executive session in the Firelands College Dean's Conference Room with the session expected to last approximately 30 minutes; the regular meeting to be reconvened at that time to take action if necessary and for the purposes of adjournment.

No. 41-91 Judge Connally moved and Mr. Laskey seconded that members of the Board of Trustees meet in an executive session to consider a public employee employment matter. The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Mahaney, Mr. Medlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with nine affirmative votes.

The regular meeting was recessed at 11:15 a.m. and the members moved into the executive session in the Dean's Conference Room.

Chairman Newlove reconvened the regular meeting at 11:45 a.m. with the announcement that members had met in executive session for 30 minutes for the purpose of considering a public employee employment matter and no formal action was taken.

## ANNOUNCEMENTS

Chairman Newlove announced that the next Board of Trustees meeting is scheduled for Friday, May 10, 1991, and Spring Commencement will be Saturday, May 11, 1991.

## ADJOURNMENT

The meeting was adjourned at 11:47 a.m.

**President** Secretary